## **Job Breakdown sheet**

Product: Made by:

Operations: Department: Date:

Operations.			Department.						Date.				
			Remarks						Ideas				
	Current/Proposed Method Details	Distance Traveled	Time/Tolerance/ Rejects/Safety	Why-What	Where	When	Who	How	Write them down - don't try to remember them	Eliminate	Combine	Rearrange	Simplify
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